



UNIVERSITY OF BRIDGEPORT STEM ON WHEELS AGREEMENT

In consideration of the University of Bridgeport arranging a visit to the School/Site by the STEM on Wheels bus and permitting its students to participate, FILL IN NAME OF SCHOOL/SITE HERE (hereafter “School/Site”) hereby agrees as follows:

I. SCHOOL/SITE INFORMATION

1. School/Site Name:
2. School/Site Address:
3. School/Site Phone Number:
4. Grade Levels participating
5. Number of Students:
6. Special Needs/Requirements:
7. Date:
8. Start Time:
9. Street address/location for bus parking:
10. List preferred curriculum activities: *Visit: <https://www.bridgeport.edu/stem-on-wheels>*

The School/Site hereby confirms that there is adequate/safe parking on school/site grounds and turn-around space for the STEM on Wheels bus and authorizes parking during the visit at the following location (_____) NOTE: The bus is 40.8 feet long, 8.5 feet wide, and 9.25 feet high. The awning is 16 feet x 8 feet when fully extended.

II. CONTACT INFORMATION

A. FOR THE SCHOOL

Principal or Director Authorizing Bus Visit

First and Last Name:

E-mail:

Primary Phone:

Primary Teacher/Site Contact

First and Last Name:

E-mail:

Primary Phone:

B. FOR STEM ON WHEELS

Program Director: Dr. Jani Macari Pallis

E-mail: jpallis@bridgeport.edu

Phone: (203) 576-4579

On-site Contact Person:

E-mail:

Phone:

End Time:

III. The School hereby agrees to complete the following prior to the STEM on Wheels visit:

1. Return the University of Bridgeport STEM on Wheels Agreement signed on the School's/Site's behalf by authorized personnel.

2. Return parent permission forms (if applicable):

- A. **Photo Release** for child to be photographed while participating in activities;
- B. **Parental Consent** for child to answer survey questions about activities;
- C. **Tinkercad Software Permission** for child to use online software to create 3-D image.

3. Review the **STEM Bus Safety Rules** with students before entering the bus.

IV. During the STEM on Wheels visit, the School/Site agrees:

1. The bus will arrive approximately 30 minutes prior to its scheduled visit and the authorized School/Site representative responsible will coordinate activities with the STEM on Wheels staff.

2. Students who visit the STEM on Wheels bus shall be accompanied by a teacher/staff member responsible for their supervision and safety *at all times* during the visit. The teacher/staff member will instruct students to comply with safety rules and will address any disciplinary issues, including removing a student from the bus, if necessary.

3. In consideration of the learning opportunity offered by STEM on Wheels, the School/Site hereby agrees to indemnify and hold the University of Bridgeport harmless from any claims or damages arising from the visit.

PRINT NAME OF SCHOOL: _____

PRINT NAME OF SCHOOL ADMINISTRATOR OR DESIGNEE AUTHORIZING VISIT:

SIGNATURE: _____

DATE: _____

For the University of Bridgeport STEM on Wheels Staff Use Only:

Approval Date:

Project Director Signature: