

Office of the Registrar
University of Bridgeport
Student Withdrawal Form

PLEASE RETURN THIS COMPLETED FORM TO: registrarrequest@bridgeport.edu

Date: _____ Semester Taken (Fall, Spring, Full-Year): _____

UB ID (found on DualEnroll): _____

Last Name _____ First Name _____ Middle Initial _____

High School: _____

UB Course Name (ex. ENGL): _____ UB Course Number (ex. 101) _____

Student's Grade at Time of Withdrawal: _____

Before submitting this form, please read the following:

- This withdrawal form allows a student to withdraw from a UB CUE course. This form can only be used during the academic year of the registered course.
- Please note, if a student does not submit a completed withdrawal form, the instructor will calculate the student's grade according to the UB grading scheme applied to all students in the course. This may result in a failing grade on an official UB transcript.
- The W (Withdrawal) designation is listed under non-calculable grades on the UB transcript key and will **not** affect a student's grade point average.
- If Withdrawing from a Fall-Only course, this form must be submitted by **October 31st, 2025**.
- If Withdrawing from a Full-Year or Spring-Only course, this form must be submitted by **March 13th, 2026**.
- ***Students seeking a withdrawal are still fiscally responsible for all fees related to their UB CUE courses, regardless of their grade. All fees already paid are non-refundable.***

I have read and understand the above information.

Student Signature: _____

Parent/Guardian Signature: _____

Course Instructor Signature: _____