



UNIVERSITY OF
BRIDGEPORT

POLICY AND PROCEDURE

TITLE:	Parking Policy
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POLICY STATEMENT:

The University provides parking lots for the convenience of its students, visitors, and employees. All vehicles parking on campus property and/or parking lots are subject to policies and procedures listed below.

Street parking is also available. Street parking is subject to City of Bridgeport rules and regulations.

PROCEDURE DETAILS:

VEHICLE REGISTRATION/PARKING PERMIT

Each student and employee vehicle parking on or near campus (including without limitation in campus lots or on city streets running near or through campus) must be registered with Campus Security. The owner/operator must provide all required vehicular information, as well their contact information (the "Information"). The owner/ operator is responsible for updating the Information. All vehicles must be legally registered and properly insured. Any vehicle which is not legally registered and properly insured (e.g. "fake" license plates) will be towed without notice. Campus Security will provide each registered vehicle with a sticker which must be prominently displayed on the vehicle.

Visitors may park their vehicles in campus lots for up to 12 hours. Any visitors parking in campus lots for longer than 12 hours must register with Campus Security. Visitors are subject to all parking policies and procedures, as listed above and below.

TOWING

Campus Security, in accordance with Connecticut law, authorizes towing of unauthorized vehicles trespassing on campus property and/or parking lots. A car is "unauthorized" and "trespassing" when it has been parked in the same spot for 30 days or longer, unless signage/posting designates a shorter permissible period (e.g. signs expressly prohibit overnight parking in the Campus Security lot). Except as outlined herein or otherwise posted, a vehicle may be parked in a designated parking lot for up to 30 days, after which the vehicle will be towed. No notice to the owner/operator is required before towing.

Similarly, Campus Security authorizes towing from campus property and/or parking lots, regardless of the parking duration, in exigent/emergency circumstances and/or when a vehicle presents a safety hazard, obstructs the orderly flow of traffic, or is parked in a restricted area as further described below. Examples include, without limitation: obstructing access to a parking lot, dumpster, fire lane, loading dock, driveway or University/University's contractor's equipment; parking a vehicle which creates a safety or environment hazard due to leaky fluids, broken glass, flat tire, or general state of disrepair; leaving a vehicle unsecure, including without limitation flat tires, substantial personal property in plain view, unlocked; or exigent circumstances such as fires, flooding, emergency ingress/egress.

The University prohibits towing to and thereafter parking on University property when a vehicle has been involved in an accident or otherwise damaged. Any such vehicle is subject to the towing policies described above.

ABANDONED CARS

The University may, in accordance with Connecticut law, contact the Bridgeport Police/Parking Authority to remove any abandoned vehicle parked on city streets within the University campus, campus property, surrounding areas, and/or campus parking lots. The Bridgeport Police/Parking Authority must handle these situations pursuant to the statutory requirements of Conn. Gen. Stat. § 14-150.

ON-CAMPUS HANDICAPPED PARKING

The University, in accordance with State law, designates parking spaces for the physically handicapped as close as possible to the appropriate building. In each parking lot, the University designates a certain number of handicapped parking spots in proportion to the total number of spaces provided in that lot. Parking in these spaces requires the appropriate permit(s). Violators will be ticketed for the first three violations, and towed for the fourth or subsequent violation in accordance with Connecticut law.

RESTRICTED PARKING AREA

Vehicles are prohibited from parking in restricted areas, including without limitation: fire lanes, dumpster zones, construction areas, loading docks, driveways, sidewalks and/or grass areas. Violators will be ticketed or towed.

SPECIAL PARKING RESTRICTIONS

The University may, in its absolute discretion and without notice, impose temporary or permanent parking restrictions on campus parking lots, including without limitation special events, severe weather, maintenance, or any removal deemed necessary by local state or federal law enforcement officials, fire officials or utility emergency repair service operations.

RESPONSE TO TOWED/ABANDONED VEHICLE

If a vehicle is towed/abandoned, the violator should immediately contact Campus Safety for information regarding towing/storage. Campus Security will, to the extent possible, provide the violator with contact information for the towing service/garage. Reclaiming the vehicle is solely the violator's responsibility, including without limitation: locating the vehicle, paying all towing/storage fees, and signing all necessary paperwork. Any issues must be addressed with the garage/service holding the vehicle. Connecticut law provides a short period for reclaiming a towed vehicle; accordingly, the violator should attempt to do so immediately.

LIMITATION OF LIABILITY

The University is not responsible for any damage to vehicles parked on campus property and/or parking lots, including without limitation: theft, vandalism, or property damage. Students park at their own risk.

The University is not responsible for any damage to vehicles removed from campus, including without limitation: towing, storage, or demolition.

PUBLISH POLICY STATEMENT (CLICK ON BOX NEXT TO OPTION-SELECT ALL THAT APPLY):

☐ UNIVERSITY CATALOG

☐ STAFF HANDBOOK

☐ FACULTY HANDBOOK

☒ STUDENT HANDBOOK

DEFINITIONS:

NA

EXCLUSIONS:

NA.

OFFICES DIRECTLY AFFECTED BY THE POLICY:

Campus Security, Student Affairs

HISTORY: April 2025

EFFECTIVE DATE:	Unknown
RESPONSIBLE OFFICE (ONLY ONE):	Campus Security
REVIEW DATE:	April 2025

APPENDIX:

NA