



UNIVERSITY OF
BRIDGEPORT

POLICY AND PROCEDURE

Title:	Leaves of Absence
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POLICY STATEMENT:

University of Bridgeport is committed to creating a learning environment which supports the academic and personal success of all members of the community. Accordingly, the University expects a student to continuously participate in their academic program but recognizes that sometimes it is necessary or preferable for a student to take a leave of absence for a period of time. Such leaves may be voluntary or involuntary, and shall be handles in accordance with the policies listed below.

PROCEDURE DETAILS:

This policy and these procedures do not take the place of disciplinary actions that are in response of violations of the Code of Community Standards, nor do they prelude the removal or dismissal of students from the University or University owned facilities as a result of violations of other University policies or regulations.

All records concerning leaves of absence will be kept in accordance with the University confidentiality policy and other applicable policies. Leaves of absence (both voluntary and involuntary) trigger the six-month grace period for repayment of student loans, meaning that if a student's leave (and any prior leaves of absence) exceeds six months, they will be required to begin repaying their loans. Students receiving scholarships or other financial aid should consult the Office of Student Financial Services prior to taking leave.

CONFIDENTIALITY

All records concerning involuntary leave of absence will be kept in accordance with the University confidentiality policy and other applicable policies.

*NOTE: Several University of Bridgeport's Schools, Institutes and Programs have policies governing leaves of absence from the particular school, institute, or program, and students should refer to the relevant student handbook for more information.

PUBLISH POLICY STATEMENT (CLICK ON BOX NEXT TO OPTION-SELECT ALL THAT APPLY):

☒ UNIVERSITY CATALOG

☒ STUDENT HANDBOOK

☐ FACULTY HANDBOOK

☐ STAFF HANDBOOK

DEFINITIONS:

NA

EXCLUSIONS:

NA

OFFICES DIRECTLY AFFECTED BY THE POLICY:

Academic Affairs

HISTORY:

Revised April 2025

EFFECTIVE DATE:	Unknown
RESPONSIBLE OFFICE (ONLY ONE):	Academic Affairs
REVIEW DATE:	April 2025

APPENDIX:

NA